

GEORGIA STATE BOARD FOR WATER AND WASTEWATER

Requirements for Examination/Certificate

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Request for Disability Accommodation Guidelines

**Testing Agency:
Applied Measurement Professionals, Inc.
8310 Nieman Road
Lenexa, KS 66214
1-800-345-6559**

GEORGIA STATE BOARD FOR WATER AND WASTEWATER

Requirements for Examination/Certificate

Requirements: In order to be certified in a particular class or category, an applicant must meet requirements as set forth below.

(a) Current Certification. Applicants must hold the following certificates before taking an examination for the next level of certification:

<u>CERTIFICATE APPLIED FOR</u>	<u>CURRENT CERTIFICATE</u>
Public Water Supply System Operator	
Class IV	None
Class III	None
Class II	III
Class I	II
Biological Wastewater Treatment System Operator	
Class IV	None
Class III	None
Class II	III
Class I	II
Industrial Wastewater Treatment System Operator	None
Water or Wastewater Laboratory Analyst	None
Water Distribution System Operator	None
Wastewater Collection System Operator	None

(b) Experience.

1. Applicants must have completed experience in the actual system operation prior to taking an examination. The amount of experience that is required is dependent upon the applicant's education, as follows:

<u>CERTIFICATE APPLIED FOR</u>	<u>EXPERIENCE</u>	<u>EXPERIENCE</u>
	With H.S. Diploma or GED Certificate	With Accredited B.S. Degree or higher in Biology, Chemistry Engineering, or an equivalent degree, or a current Class I certificate in another category
Public Water Supply System Operator		
Class IV	1 month	1 month
Class III	3 months	3 months
Class II	2 years	1 year
Class I	3 years	2 years
Biological Wastewater Treatment System Operator		
Class IV	1 month	1 month
Class III	3 months	3 months
Class II	2 years	1 year
Class I	3 years	2 years
Industrial Wastewater Treatment System Operator	3 months	3 months
Water or Wastewater Laboratory Analyst	3 months	3 months
Water Distribution System Operator	3 months	3 months
Wastewater Collection System Operator	3 months	3 months

2. For those applicants who have a high school diploma or GED certificate, the Board may consider other factors, including post secondary education and other training and experience, to determine satisfaction of the experience requirements.

(c) Education. Every applicant must have earned a minimum of a high school diploma or GED certificate prior to taking the examination and must provide proof of education when he/she submits his/her application for certificate to the Board. Provided however, no person being certified as a class IV operator prior to July 1, 2000, shall be required to possess a high school diploma or its equivalent.

(d) Course Work. Applicants must have completed the required course work prior to taking the examination and provide proof of completion of course work when they submit their application for certificate to the Board. The Board may evaluate, on a case by case basis, post secondary education to determine satisfaction of the course work requirements.

CERTIFICATE APPLIED FOR**COURSE WORK**

Public Water Supply System Operator

Class IV

6 hours basic water operator course work

Class III

40 hours basic water operator course work

Class II

48 hours advanced water operator course work

Class I

No additional

Biological Wastewater Treatment System Operator

Class IV

6 hours basic waste stabilization pond operator course work

Class III

40 hours basic wastewater operator course work

Class II

48 hours advanced wastewater operator course work

Class I

No additional

Industrial Wastewater Treatment System Operator

27 hours industrial wastewater operator course work

Water Laboratory Analyst

27 hours basic water laboratory course work or Associate Degree or higher in Biology, Environmental Science, Chemistry, or an equivalent degree

Wastewater Laboratory Analyst

27 hours basic wastewater laboratory course work or Associate Degree or higher in Biology, Environmental Science, Chemistry, or an equivalent degree

Water Distribution System Operator

27 hours water distribution course work

Wastewater Collection System Operator

27 hours wastewater collection course work

(e) Examination. An applicant must pass a written examination in order to receive a certificate.

(f) Re-Examination. No additional coursework, experience or education, beyond that required for initial examination, is required for re-examination. In order to apply for re-examination a completed application for re-examination, together with the examination fee, must be received by the testing agent (AMP) by the deadline date of 45 days prior to the examination.

Georgia State Board of Water/Wastewater Training and Re-Certification/Continuing Education Providers

The following are course providers approved by the Board for Basic and Advanced Training and Re-Certification/Continuing Education Points:

American Water Works Association Elizabeth Allen-Hatcher 6666 West Quincy Association Denver, CO 80235 (303) 347-6146 CE Training	Chambers & Kubeck South Earl Daniel 1050 Industrial Boulevard Watkinsville, GA 30677 (800) 550-4653 CE Training
ABC Margaret Doss PO Box 204660 Martinez, GA 30917 (706) 651-0492 Wastewater Laboratory Analysts Only	Chattahoochee Technical College Alex Ferdinand 980 S. Cobb Drive Marietta, GA 30060 (770) 528-4550 W Distribution & WW Collection Training Only
Ampro Laboratories 4480 Keith Bridge Rd. Cumming, GA 30041 (770) 887-6011 CE & Basic Training	Chemtrac Systems Inc. Mark Vandiver 6991 Peachtree Industrial Parkway Norcross GA 30092 (770) 449-6233 CE Training
AirVac Inc. Kevin Scott 4079 N. Old US 31 Rochester, IN 46975 (574) 540-9206 Internal CE Training Only	City of Gainesville Public Utilities Stephen Douglas 2120 Riverside Drive Gainesville, GA 30501 (770) 535-5634 Internal CE Training Only
Brenntag Mid –South, Inc. David Ballard 317 Wauhatchie Pike Chattanooga, TN 37419 (800) 759-1535 CE Training	City of LaGrange Water Filtration Plant Theodore Jamison 980 Cameron Mill Road LaGrange, GA 30240 (706) 883-2140 CE and Basic & Advance Training
California State University, Sacramento Office of Water Programs 6000 J Street (916) 278-6142 Sacramento, CA 95819-2694 Correspondence Courses & On-Line CE, Basic & Advance Training	City of Savannah – Industrial & Domestic Water Supply Tony Tucker PO Box 4038 Port Wentworth, GA 31407-0038 (912) 964-4473/0698 CE, Basic & Advance Training
CEU Plan (On-Line Courses) PO Box 10355 Brooksville, FL 34603 (352) 754-1259 www.ceuplan.com CE Training	Clayton County Water Authority W.B. Casey Plant 8890 Roberts Rd. Jonesboro, GA 30238 (770) 478-8431 CE Training

Georgia State Board of Water/Wastewater Training and Re-Certification/Continuing Education Providers

The following are course providers approved by the Board for Basic and Advanced Training and Re-Certification/Continuing Education Points:

Cobb County Water System Philip A. Horton 680 South Cobb Drive Marietta, GA 30060-3113 (770) 419-6456 CE Training	Doug Mercer & Associates Doug Mercer 1366 Filter Plant Dr. Elberton, GA 30635-1320 (706) 283-6327 CE, Basic & Advanced Training
Columbia County Water & Sewerage System Margaret Doss PO Box 204660 Martinez, GA 30917 (706) 651-0492 Internal CE Training Only	The Dow Chemical Company Jose Prieto 1468 Prosser Drive SE Dalton, GA 30721 (706) 277-8485 Internal CE Training Only
Condor Marian Fournier 10790 W 50 th #200 Wheat Ridge, CO 80034 (303) 467-9744 CE Training	Emergency Unlimited Company John Clemens 361 Toccoa Place Jonesboro, GA 30236 (770) 507-6978 CE Training
Dalton Utilities Eric Townsend PO Box 869 Dalton, GA 30722-0869 (706) 673-1869 CE, Basic & Advance Training	Environmental Training Associates Judy Bruenjes judy@enviro-training.com P.O. Box 768872 Roswell, GA 30076 (800) 441-7023 www.enviro-training.com
David H. Paul Inc. (Correspondence Courses) Muriel Nielson PO Box 2590 Farmington, NM 87499 (877) 711-4347 CE & Advance Training www.dhptraining.com	EPD Mountain District Stacey Wix PO Box 3250 Cartersville, GA 30120 (770) 387-4900 Internal CE Training Only
David W. Williams Jr. 2585 Lawrenceville – Suwannee Road Suwannee, GA 30024 (770) 614-8550 CE Training	EPD Drinking Water Program Don North 2 MLK Jr. Dr. Suite 1362 Atlanta, GA 30334 (404) 657-8283 Internal CE Training Only
Dekalb County Public Works Water & Sewer Division 1580 Roadhaven Dr. Stone Mountain, GA 30083 (770) 621-7270 CE Training	GA Rural Water Association P.O. Box 3 Toccoa, GA 30577 (770) 358-0221 CE, Basic & Advance Training
Douglasville/Douglas County Water – CE Training 4930 Grey Rd. Douglasville, GA 30135 (770) 942-6678 CE Training	GA Soil & Water Conservation Commission Michaelyn Rozar 4310 Lexington Road Athens, GA 30605 (706) 583-0312 CE Training

Georgia State Board of Water/Wastewater Training and Re-Certification/Continuing Education Providers

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GA Water & Pollution Control Association P.O. Box 6129 Marietta, GA 30065 (770) 618-8690 CE, Basic & Advanced Training	Macon Water Authority Terry Forrest 153 Howard Roberts Road Gray, GA 31032 (478) 464-5681 CE, Basic & Advanced Training
GA Water & Wastewater Institute, Inc 301 Old Hickory Trail North Carrollton, GA 30117 (770) 214-0153 CE, Basic & Advance Training	National Technology Transfer Inc. Marta Horton 116 Inverness Drive Suite 207 Englewood, CO 80112 (303) 957-4397 CE Training
Gwinnett County Dept. of Public Works Rodney Godfrey 684 Winder Highway Lawrenceville, GA 30045-5012 (678) 376-6891 CE, Basic & Advance Training	North Georgia Technical College Joanne C. Greer 1500 Highway 197 North Clarksville, GA 30523 (706) 754-7790 CE and Basic Training
Hach Company Barbara Martin 5600 Lindbergh Drive Loveland, CO 80539 (800) 227-4224 x2254 CE Training	OMI Patricia Miller 9193 South Jamaica Street Suite 400 Englewood, CO 80112 (720) 286-4224 or 4284 Internal CE Training Only
h2o-ed (Formerly Micar, Inc.) P.O. Box 5897 Aloha, OR 97006-5897 (503) 246-7859 On-Line CE Training	Prichard Safety Phillip Prichard 67 Poplar Springs Court Dallas, GA 30157 (770) 289-2324 CE Training
K & K Consultants & Safety Training Brannen Brown 4495 Calumet Drive Kennesaw, GA 30152 (678) 574-7202 CE Training	PVS Technologies Inc. Gary McGuffey 310 Cimarron Court Macon, GA 31220 (478) 405-5626 CE Training
Macon Water Authority Jocelyn Hunt 703 River Bend Road Macon, GA 31211 (478) 464-5650 CE, Basic & Advance Training	Sidney Lattimore 4376 Vallie Court Macon, GA 31204 (478) 474-9446 CE Training - Correspondence Courses

Georgia State Board of Water/Wastewater Training and Re-Certification/Continuing Education Providers

The following are course providers approved by the Board for Basic and Advanced Training and
Re-Certification/Continuing Education Points:

Smith & Loveless Georgia, Inc. 1581 Lester Road Suite B4 Conyers, GA 30012 (770) 922-5452 CE Training	Waste Water Systems Inc. Brian Britain 9411 Tails Creek Road Ellijay, GA 30540 (706) 276-3139 Internal CE Training Only
Smith & Loveless, Inc. 14040 Santa Fe Trail Dr. Lenexa, KS 66215 (913) 888-5201 Ext. 252 CE Training	Water Environmental Training P.O. Box 512 Athens, GA 30603 (706) 789-2583 CE, Basic & Advance Training
South Columbus Water Resource Facility 3001 South Lumpkin Rd. Columbus, GA 31902 (706) 649-3497 CE Training	RedVector.Com Inc. Victoria Zambito 4890 W. Kennedy Blvd, Suite 740 Tampa, FL 33609 (866) 546-1212 On-Line CE www.RedVector.com
Technical Learning College Melissa Durbin 7150 W. Erie Street Chandler, AZ 85226-2424 (480) 705-9315 www.tlch20.com CE Training – Correspondence Courses	Dominique Osborne 115 W. Peachtree Place NW #716 Atlanta, GA 30313 (770) 724-1438 CE & Basic Training
The Institute of Environmental Training William A. Rose Jr. PO Box 238 Gaffney, SC 29342 (864) 487-9802 CE Training	CDM Inc. John P. Banks Jr. 2030 Powers Ferry Road Suite 325 Atlanta, GA 30339 (770) 952-8643 Internal CE Training Only
USFilter Operation Services Inc. Ralph Wisemann 2557 Chattahoochee Circle Atlanta, GA 30318 (404) 603-8381 CE Training	U.S. Poultry & Egg Association John E. Starkey 1530 Cooledge Road Tucker, GA 30084 (770) 493-9401 CE Training
Walters Environmental Consulting Inc. Richard Walters 6103 MacBeth Way Indianapolis, IN 46254 (317) 299-9851 CE Training	Zenon Environmental Seema Patel 3239 Dundas Street W. Ontario Canada L6M 4B2 (905) 465-3030 CE Training

Georgia State Board of Water/Wastewater Training and Re-Certification/Continuing Education Providers

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Re-Certification/Continuing Education Points:

<p>South Carolina Environmental Training Center Cynthia Murphy 506 N. Guignard Drive Sumter, SC 29150 (803) 778-7873 CE Training</p>	<p>Peach State 1788 Chapter of The American Backflow Prevention Association Greg Long PO Box 5000 Canton, GA 30114 (770) 479-9107 CE Training</p>
<p>Jordan Jones & Goulding Sharon L. Burgess 3300 PGA Boulevard Suite 605 Palm Beach Gardens, FL 33410 (561) 799-3855 CE & Basic Training</p>	<p>Water Environment Federation Ms. Lauren Power 601 Wythe Street Alexandria, VA 22314 (703) 684-2442 CE Training</p>
<p>TargetSafety.Com Nelle Faulkner 10730 Thornmint Road Suite B San Diego, CA 92127 (858) 592-6880 www.targetsafety.com On-Line CE Training</p>	<p>NW Georgia Regional Water Resource Partnership Jerry Jennings Coosa Valley RDC, PO Box 1793 Rome, GA 30162-1793 (706) 295-6485 CE Training</p>
<p>City of Cartersville Water Dept Laboratory Lisa Tilley 102 Walnut Grove Road Cartersville, GA 30120 (770) 387-5681 CE Training</p>	<p>Athens-Clark County Mr. Guy W. Dunn 400 Will Hunter Road Athens, GA 30606 (706) 613-3486 WW Basic & CE Training</p>
<p>Michael A. Gallaher 2255 Antioch Cumming, GA 30040 (678) 513-6900 W Advance & CE Training</p>	<p>ISCO Industries, LLC Ryan Harrington 926 Baxter Avenue Louisville, KY 40204 (502) 318-6616 CE Training</p>
<p>Rothberg, Tamburini & Winsor, Inc. Mr. Ronald G. Schuyler 1576 Sherman Street Suite 100 Denver, CO 80203 (303) 825-5999 CE Training</p>	<p>TrainingFrog. Com Thomas High 3455 Inverness Street Dexter, MI 48130 (734) 904-0228 www.trainingfrog.com On-Line CE Training</p>
<p>Water Solutions Inc. Bill Gerber 299 Two Point Trail Lane Thomasville, GA 31757 (229)227-3273 Advance, Basic & CE Training</p>	

Procedures for Claiming Veterans Preference Points

Georgia law* provides that veterans who meet certain conditions can have five or ten percentage points added to their examination scores. To qualify, a veteran must have served for a minimum of one year in active duty status and must have served during a period of conflict or war for a minimum of 90 days. The law further provides that veterans may also qualify for preference points if "discharged for injury or illness incurred in [the] line of duty...if [the] disability is rated at 10 percent or above at the time of taking the examination."

To apply for veterans preference points, submit a DD-214 form and documentation of your disability (if applicable) to AMP along with your examination application. You may bring a copy of this information to the examination site and turn it in to the examination proctor. Please note that the copy will not be returned to you.

If you qualify for five percentage points and the test you take has 100 questions, five points will be added to your score. If your test has 130 questions, you would receive 6.5 added points to your score when you qualify for five percentage points.

* General Provisions, Volume 30, Title 43-1-9.(1)(2)(3)

Procedures for Requesting Special Disability Accommodations

The Georgia State Board of Examiners wants to ensure that all qualified individuals with a disability have the opportunity to take any of the licensing examinations. Wheelchair access is available at all established test centers. Candidates are requested to advise AMP in writing at the time of application that wheelchair access is necessary.

Qualified applicants with sensory, mental, or physical challenges that would prevent them from taking the examination under standard conditions may request special accommodations. Candidates should refer to the "Request for Disability Accommodation Guidelines" included in the application packet. The completed "Guidelines," documentation of your disability, and the application materials must be received by AMP by the application deadline (45 days prior to the examination).

**Georgia Examining Boards
Georgia State Board of Examiners for Certification of
Water and Wastewater Treatment Plant Operators and Laboratory Analysts**

REQUEST FOR DISABILITY ACCOMMODATION GUIDELINES

You have indicated that you may require an accommodation to take the examination and/or meet licensure requirements. In order for the Board to consider your request for accommodation, you must submit acceptable documentation of your disability and proposal for accommodation by the application deadline. **The application and all required disability accommodation material must be mailed to AMP at 8310 Nieman Road, Lenexa, Kansas 66214 by the application deadline. AMP MUST RECEIVE THE FOLLOWING INFORMATION BY THE APPLICATION DEADLINE:**

1. Current statement verifying a disability:
 - A. Documentation from a physician, mental health professional, or other professional must be appropriate to the disability.
 - B. Statement must be on professional's letterhead and include the address and phone number of the professional.
 - C. To insure inclusion in your application file, this sheet or a photocopy of this sheet, including the identifying information below, must be submitted by the professional along with the letter or statement verifying a disability.
2. Specific proposal for accommodation as it relates to the disability. Please include information regarding any accommodations for the disability which you may have received in the past.
3. If you are reapplying to take an examination or for licensure and have submitted acceptable documentation of a disability with your prior application, please contact AMP regarding the provision of disability accommodation. You will need to submit this sheet with your application. If you are requesting the same or similar accommodations, you may not need to submit documentation from a professional verifying a disability.

Applicant: _____ Date: _____

LICENSE APPLIED FOR: _____

PROFESSIONAL SUBMITTING DOCUMENTATION OF A DISABILITY:

NAME: _____

ADDRESS: _____

PROFESSIONAL'S TELEPHONE #: (_____) _____